

CWT House Rules

GENERAL: Please treat the auditorium with respect. We do not allow feet on seats or any furniture and any food must be consumed in the back of house areas.

TECHNICAL: No unauthorised persons should touch any technical equipment. If you need something doing or feel that something is wrong, please ask.

All drinks in the tech box must have a secure lid.

STAGE: When on stage please follow any instructions given by CWT or your technical team, they will normally be for your safety.

All set and scenery must be freestanding and not attached to the fabric of the building with screws, nails etc. You may use PVC tape for stage marking but no gaffa please as it pulls up the paint!

DRESSING ROOMS: Cork and display boards can be found in all dressing rooms for your use so we ask that you avoid sticking anything directly to our lovingly painted walls.

The backstage areas will be closed and the lights turned off 15 minutes after the end of the show so save those de-brief discussions for elsewhere- like the pub!

We also ask that you do not invite visitors into backstage during your hire period for their and your own safety.

GREEN ROOM: The green room is there for the convenience of everyone using the space. Please respect other people's right to use it and leave it tidy when you have finished. We don't employ a tidy up fairy!

CHILDREN: We do not allow any unsupervised children on stage or in backstage areas. If you bring children into the theatre, you must accept responsibility for them and provide chaperones in accordance with child protection law. Please note that U18s are not allowed in the adjoining pub after 9:00pm.

ANIMALS: We have a no animal policy unless they are registered assistance dogs. If you have animals as part of your production, you must let us know as soon as possible.

SMOKING & ALCOHOL: CWT is a no smoking or vaping building; this means no smoking or vaping at all, even with your head out of a dressing room window!

We also operate a no alcohol policy. This means that alcohol must not be consumed by anybody involved in a performance, cast or crew, prior to or during rehearsals, technical work or performances. Alcohol is not permitted backstage at any time.

GENERAL SAFETY:

Your assigned 'Responsible Person' has a duty of care towards all company members, crew and volunteers. They should ensure all areas associated with the production are kept clean, safe and free from obstructions at all times during residency.

- All corridors, stairways, fire exits and escape routes must be kept clear at all times.
- Please don't wedge any doors open in the backstage area.
- Any electrical items brought into the theatre must have a current PAT certificate.
- All accidents, however trivial, must be reported to a member of the CWT theatre team.